

Chapter

UNIVERSITI TEKNOLOGI MARA Cawangan Pulau Pinang Kampus Permatang Pauh

UNIVERSITI TEKNOLOGI MARA Akademi Pengajian Bahasa

ICMAL 2021

1st INTERNATIONAL CONFERENCE ON MODERN LANGUAGES AND APPLIED LINGUISTICS

"Revolutionising Language Education in the New Norm"

14 - 15 SEPTEMBER 2021
Virtual Conference

Organised by Akademi Pengajian Bahasa, Universiti Teknologi MARA, Cawangan Pulau Pinang, MALAYSIA

Unleashing Potentials Shaping the Future

2021

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2021 TOP 100+

2021

TOP 100

Premier Digital Tech University™

5 Stars

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Uitm di banku

ICMAL 2021 Online Presentation Guidelines

Before the presentation starts

1. All presenters are required to use the introductory slide provided by the organiser. Please download the template [here](#).
2. All presentations are strictly online and the presenters are responsible to ensure that their devices meet the system requirements for running an online live presentation.
3. All presentations must be projected via Microsoft team and please make sure to install it before the presentation to ensure a smooth session.
4. The presenters are required to test the Internet speed before the conference takes place.
5. For better interactions, a microphone is recommended as well as a quiet place to cut off from ambient noise. It is also recommended to use a USB connected headset that will offer a better sound quality.
6. The presenters are encouraged to simplify their graphs and content by using diagrams and infographics.
7. All presenters must find their presentation slots in the online program as scheduled.
8. The presenters must ensure that they are online 15 minutes before their session starts.
9. Please prepare carefully and allow flexibility if any technical glitches occur and let us know early should you need any technical assistance.
10. A copy of the slides must be sent to the organising committee at least one day before the event as a backup copy. Please upload it [here](#).

During the presentation

1. The presenters are given 10 minutes to present and 3 minutes to engage in the Q&A session.
2. The presenters must share their screen and take charge of their presentation flow.
3. A moderator will be around to keep the presentation on time and will surely offer flexibility in any case of technical problems.